Focusing on you

### CHARLES STANLEY

# Discretionary Investment Management

### DESIGNED FOR YOUR PEACE OF MIND.

With Charles Stanley your dedicated investment manager will build a portfolio designed and managed entirely around you.

Your manager will focus on your interests, making sense of complex markets, and managing risks to meet your investment objectives.

# Charles Stanley Wealth Managers

At Charles Stanley, we know that personal wealth means more than money.

It reflects people's beliefs, their ambitions and their ability to achieve those aspirations. It underpins their responsibilities, their lifestyle and their ability to help others and provide for future generations. Wealth can mean success and security to some, or opportunity and freedom to others. For some it can mean making a difference to families, communities and our world. With over 200 years' experience of serving the private investor, we continue to evolve to help them meet their goals by understanding what wealth means to them.



#### CHOICE

#### **Truly Bespoke Portfolio Service**

Unique portfolios designed entirely around your needs.



#### PERSONAL

#### Your investment manager is your main point of contact

Your investment manager is the person responsible for your investments and they are directly available to you.



#### **EXPERIENCED**

Investment managers typically have a long tenure in the industry and with Charles Stanley.



#### WELL RESOURCED

The stability and resources of a large firm but with a small and nimble team mentality As at 31st March 2023, Charles Stanley manages over £25.1bn for our clients. With approximately 250 financial professionals and 800 staff overall in the UK.

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#### TRANSPARENT

**Clear and fair charging structure** You will always know what you are going to

pay for our services and we believe our fees and charges are very competitive.



#### SERVICE DRIVEN

### Client service at the centre of everything we do

We will be there at every step while we set up your accounts and will provide an ongoing service that has been recognised and valued by existing clients. In our 2022 Client Survey, 90% of survey respondents declared themselves satisfied with the range of products and services provided by Charles Stanley.

# How we work with you

#### **INVESTMENT MANAGER RELATIONSHIP**

#### Your investment manager:

- is directly available to discuss all matters regarding your portfolio
- will have personal review meetings with you at least every 12 to 18 months, at a time convenient for you
- meetings can be via video call, telephone, or in person at a venue of your choice
- provides quarterly reports and regular updates
- will always work towards your objectives within agreed risk guidelines

#### Your investment management team:

- your investment manager is supported by other investment managers within their team and within Charles Stanley
- has designated support staff
- has access to all of Charles Stanley's internal and external research, investment processes and support infrastructure

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### **EVOLUTION OF INVESTMENT MANAGEMENT**



### Our process

#### HOW WE CONSTRUCT YOUR PORTFOLIO

#### Understanding your goals

Before we can manage your investments we spend time getting to know you. We will ask you about your values and priorities when it comes to money and your short and long terms goals.



Next we turn the conversation to how we can help you create the right investment strategy. We need to understand your investment preferences including any environmental, social and governance (ESG) preferences, time scales, existing investments and tax requirements. You might want to generate an income from your wealth, or you might be looking to focus on growth, or a combination of the two.

#### Risk

At the heart of our relationship, will be understanding the degree to which you feel comfortable with the variability of your returns, and potential short-term losses, to meet your long-term aims. In general, assets with higher potential returns carry a higher degree of risk.

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#### Designing a strategy

We then take all the information we have gathered and design a personal investment strategy to meet your goals.

#### Putting your plan into action

Your investment manager is responsible for creating a portfolio unique to you based on their deep knowledge of your personal circumstances. To help them achieve this they can draw on our extensive internal and external research, our investment ideas and guidance from our research teams.

In particular, our central strategies provide detailed recommendations on our preferred investments for each risk category. These also help your Investment Manager explain the strategy for your portfolio and report on why they made these investment decisions.

### Regular review, reporting and support

Once you are a client, your investment manager will monitor your portfolio closely. We constantly monitor and review all client portfolios to make sure they are in line with your objectives and level of risk.

We will make any necessary changes to your investments to protect you from risks or take advantage of short-term opportunities.

We believe providing superior support and client service is just as important as managing your investments. We put you at the centre of everything we do and provide you with as much, or as little, support as you would like.

## Becoming a client

When you are happy to accept our investment proposal and fees, we will complete all the paperwork, set up your account and bring on your existing investments as quickly and efficiently as possible.

- Your investment manager is available to discuss all matters regarding the portfolio
- Your investments can be viewed online at anytime via our client portal and app, MyCharlesStanley
- You can sign up to receive Charles Stanley's thought leadership, news and market insights
- We will invite you to events and conferences hosted by Charles Stanley

#### How safe is my investment?

We hold all client money as set out by the Financial Conduct Authority's (FCA) client money rules. This means we hold client money in trust with one of our nominee companies or by an approved overseas custodian. All client assets held by a nominee company or custodian are ring fenced from Charles Stanley's own monies as required by the FCA rules.

### Next Steps

#### How to find us and contact details

If you are thinking of changing investment manager or this is the first time someone has managed your investments for you, please do get in touch with us. We'd love to have a free, 'no obligation' chat with you, learn a little more about your requirements and explain our services in more detail. We are happy for you to arrange an appointment at our offices or we can visit you at your home. Please see the Meet the Team page to see where we are located and how to contact us.

#### Our dedicated support and customer care staff will manage all aspects of becoming a client

#### **STEP1**

#### You complete the forms

Return completed application form and required documents to meet anti-money laundering requirements.

#### STEP 2

#### We open your account

Charles Stanley account opened and instructions to transfer investments passed to previous investment manager, or bank details provided for new investments.

#### STEP 3

#### Your investments are transferred

Investments transferred from previous provider.

#### STEP 4

#### We confirm progress

We will keep you up-todate at all times and will confirm when the process is completed.

3 TO 5 DAYS

# Meet the team

At Charles Stanley you will have direct access to a dedicated investment manager and their team on an on-going basis, there is no separate relationship manager. We have an experienced investment management team which can demonstrate longevity and continuity.



#### Alex James, Branch Manager and Investment Manager

Alex joined Charles Stanley in 2014 and manages investment portfolios for private individuals, trusts, companies and charities. He is a Chartered Fellow of the Chartered Institute for Securities & Investment. For 10 years prior to joining Charles Stanley, Alex held investment management and private banking roles in the wealth management division of a global banking organisation. In his spare time Alex regularly completes long distance races, up to and including marathons.

#### T | 01223 310075 E | Alex.James@charles-stanley.co.uk



#### Nick Richardson, Investment Manager

Nick graduated with a degree in Mathematics from the University of Manchester in 2007. He went on to join Charles Stanley in 2013 where he manages investment portfolios for a range of private clients, trusts and charities. He is a Chartered Fellow of the Chartered Institute for Securities & Investment and volunteers on their exam panel.

#### T | 01223 310073

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#### Anna Simmonds, Investment Manager

Anna holds a master's degree in Finance and Banking from the Warsaw School of Economics. She joined Charles Stanley in 2004 where she creates bespoke discretionary portfolios for private individuals, trusts, pensions and charities. She is a Chartered Fellow of the Institute for Securities & Investment, passing the CISI Diploma with the highest score of the year across the entire industry.

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#### Kiran Chavda, Investment Manager

Kiran started his career with the International Stock Exchange in 1986 and ran the first pilot share shop. He went on to join Barclays where he stayed for 25 years. Kiran joined Charles Stanley in April 2014. Kiran has 34 years' experience managing relationships and portfolios for private individuals, trusts, companies, charities and SIPPs. He is a Chartered Fellow of the Chartered Institute for Securities & Investment.

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#### Ross Jeffries, Office & Portfolio Manager

Ross joined Charles Stanley in June 2013 after previous roles in retail banking and IT. Ross's primary function within Charles Stanley is to manage our administration team, providing support to all staff and assisting with the smooth operation of the office. He will review portfolios on behalf of our investment team and is our first point of contact for Execution Only and Gold card clients, performing transactions at their instruction. Ross holds a Bachelor of Commerce majoring in Finance and an Investment Advice Diploma, continuing his studies in Wealth Management. He is an Associate of the Chartered Institute for Securities & Investments and our First Aid Officer.

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#### Euan Baker-Milne, Investment Managers Assistant

Euan joined Charles Stanley in 2022 and has been working in the investment management industry since 2019. Euan graduated from the University of Gloucestershire in 2017 with a degree in Accounting and Finance. He continues to study for qualifications with the CISI and his primary role is to assist the investment management team. Outside of work he enjoys going to watch football and cricket.

#### T | 01223 310017 E | Euan.Baker@charles-stanley.co.uk

#### James Wynn, Investment Managers Assistant

James joined Charles Stanley in November 2016 after graduating from College. James provides support to our Investment Managers and is an integral part of our administration team. He is currently studying towards a degree in Business Management and Economics via The Open University. James is passionate about weight training and boxing and enjoys watching American Football.

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#### **Emily Horwood, Investment Managers Assistant**

Emily joined Charles Stanley in November 2015 after graduating from college. She has acquired the CISI Level 3 award for Introduction to Investments and is continuing her studies towards her CISI Investment Advice Diploma. Emily supports our Investment Management team and assists with execution only trading and accounts for deceased estates, solicitors and execution only clients. Emily enjoys playing the piano, spending time in the garden and keeping active.

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